



Demonstrator regulations of the University of Szeged, Albert Szent-Györgyi Medical School

I.

Demonstrator definition, the aim of demonstrator appointment

In order to aid education, the Albert Szent-Györgyi Medical School of the University of Szeged may appoint students with the necessary qualities as demonstrators.

A demonstrator is a student who is — in agreement with the head of the Department concerned — appointed by the Dean partaking in the teaching activities performed at the theoretical Departments and the clinics of the Albert Szent-Györgyi Medical School. Demonstrators are appointed via tender and are selected from high-achieving students.

The aim of the appointment is

- a) for students to responsibly engage in education activities as early as their undergraduate years to obtain the necessary preparedness and expertise;
- b) to enable the selected students to set an example for their peers with their excellence as well as to provide them with help during their studies.

The finest demonstrators form the basis of the new generation of university teachers.

II.

The conditions of demonstrator appointment

- 1) Those students of the University can be appointed as demonstrators who have successfully passed at least their second year (or first in exceptional cases) and
 - a) who have an active student status with the University in the educational period in question,
 - b) whose simple arithmetic mean in the previous four semesters in compulsory subjects is at least 4.00,
 - c) who have been awarded a good (4) grade for the final examination in the related subject.
- 2) In the demonstrator appointment evaluation process, those students who have been verified to have achieved the following shall be given an advantage:
 - a) foreign language competence certified by a language examination,
 - b) extracurricular preliminary research or scientific student circle activity, perhaps giving lectures, producing courseworks, congress appearances, complementary research activity related to medical studies (specialist translations, partaking in specialization courses, giving scientific-educational lectures, health related, informative-educational activity, etc.).
- 3) The demonstrator appointment is possible only via public tender. The Dean of the Faculty announces tenders. Tender applications are to be submitted by the last day of the spring semester examination period to the Department selected by the student. In the event that a student submits



more than one application, they are to establish an order of preference, and notify every Department that they are applying elsewhere as well.

- 4) The demonstrator tender application must include
 - a) the verified and detailed description of the fulfillment of the conditions set in II/1. and II/2. with the help of the form attached,
 - b) the head of the Department's report on their last demonstrator activity as an obligatory attachment to their application concerning students who have been demonstrators formerly.

III.

The duration of the demonstrator appointment and the number of demonstrators

- 1) A demonstrator can be appointed for two semesters, ten months, starting from the beginning of the academic year and conforming to the curriculum. The appointment can be repeated via a new tender application in a later academic year.
- 2) At the Albert Szent-Györgyi Medical School, the number of students who can be appointed as demonstrators varies according to the number of students in general. There is a separate budget available for the students of each language program (Hungarian, English, German). The number of demonstrators cannot exceed nine percent of the number of students in the language program concerned.
- 3) Students with an excellent academic performance who carry out demonstrator duties may receive a demonstrator scholarship.
- 4) The number of students receiving a demonstrator scholarship cannot exceed five percent of the number of students in the language program concerned.
- 5) The Faculty Council determines the amount of the demonstrator scholarship
- 6) Students receive their demonstrator scholarship monthly along with other funds due by the subsequent month after the student has been verified by the Department to have fulfilled their demonstrator tasks. Demonstrators are eligible for regular scholarship irrespective of being given a demonstrator scholarship.
- 7) Any one student can receive a demonstrator appointment in a single Department/clinic only.



IV.

The demonstrators' rights and obligations

- 1) Demonstrators have the right to ask for a preferential study schedule, but must also fulfill all of their study obligations.
- 2) Demonstrators are obligated to write and submit a report to the head of the Department on their activities every semester by the last day of the study period.
- 3) Official and medical obligations of confidentiality, as well as legislation on work discipline apply to demonstrators as well.
- 4) Concerning the occupational, health and safety, and other regulations of the University, the same treatment shall apply to demonstrators as other university employees.

V.

Demonstrator tasks and supervision

- 1) The demonstrator is principally concerned with teaching tasks.
- 2) The head of the Department concerned or the teacher responsible appointed by him or her for the same task supervises all of the demonstrator teaching tasks.
- 3) Under the supervision of the teacher responsible, the demonstrator may hold seminars, practical courses, consultations, may perform practical preparatory work, and may contribute to producing teaching materials (figures, videos, etc.) and mid-term evaluation tasks.

VI.

The cessation or suspension of the demonstrator appointment

- 1) If a demonstrator neglects his or her studies or demonstrator duties or fails to fulfill them, furthermore, if s/he behaves in a manner inappropriate for a university student, his or her appointment and/or the supplementary scholarship can be revoked by the Dean on the recommendation of the head of the Department concerned, or another party such as the Dean's Office or the Student Union, in which case the head of the Department has to agree.
- 2) Demonstrator themselves can also initiate the withdrawal of their appointment, which both the Department and the Academic Office must be notified of in writing.



3) If demonstrators are absent for more than four weeks and can, therefore, not perform their duties, their appointment and compensation is suspended by the Dean on the notification of the head of the Department concerned.

VII. The duties of Departments/Clinics accepting applications

1) The Departments/Clinics are required to send the full application material to the Academic Office for compilation and to be prepared for evaluation by the Dean. The full application materials that are ranked separately for each language are to be sent within 2 weeks of the submission deadline at the latest. The ranking must reflect the extent of the support. It must be indicated at the end of the list the names of students who are not recommended to receive the support and the reason for this.

2) Departments/Clinics should strive to prioritize students who apply that are from the Albert Szent-Györgyi Medical School over students who are from other faculties.

3) Departments must send to the Academic Office the reports proving the completion of demonstrator work needed for the fulfillments of payments by the first day of each month electronically.

4) Based on the effectiveness of their work, demonstrators can be awarded credit recognition regarding the “Demonstrator activity” course announced at the beginning of the semester in the study system. Credit recognition occurs at the end of the semester on the basis of a written report by the head of the Department entering a grade (from the five-grade scale) in the study system. The demonstrator course is worth 2 credits per semester.

VIII.

Various, closing regulations

1) Successful demonstrator performances must be registered in the study system. The head of the Department or the teacher tasked with the supervision of the demonstrator work appointed by him/her are responsible for the registration to occur.

2) Demonstrator activity may be taken into account when filling and evaluating places for any mid-term, summer, pre-state board examination rotations.

3) The head of the Dean's Office of the Albert Szent-Györgyi Medical School is obligated to ensure that students and education-organizational units of the School have access to the stipulations and regulations in the present document, which is why the approved regulations are published on the School's website.

4) On its session taking place on May 27, 2025, with its resolution “138/2024-2025. (V.27.) sz. SZAOK K.T.”, the Council of the Albert Szent-Györgyi Medical School approved the present



demonstrator regulations. Its regulations are to be applied from the submission period of the academic year 2025/2026.

Szeged, May 27, 2025

Prof. György Lázár M.D., Ph.D., D.Sc. m.p.
Dean of the Albert Szent-Györgyi Medical School



DEMONSTRATOR APPLICATION FORM

Applicant's name: Neptun ID:

Faculty/program, year (in the academic year applied for):

E-mail address:

Name of the Department/Clinic (an order of preference is mandatory in case of an application submitted to multiple places):

Number of semesters and academic year(s) previously carried out as a demonstrator at the Department or another Department/Clinic:

Examination results of compulsory subjects in the past four semesters (subject title, grade):

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Simple arithmetic mean calculated from the results listed above:



Name of the compulsory subject chosen, result of the examination (comprehensive examination or examination):

List of scientific achievements to date (title, year, presentations, authors in the case of publications):

Scientific Student Circle work location/duration:

Number of Scientific Student Circle courseworks, year:

Lectures given at local Scientific Student Circle conferences:

Lectures given at National Scientific Student Circle conferences:

Lectures/posters given at other conferences:

Articles in Hungarian:

Articles in a foreign language:

Other remarks:



Date: Szeged, _____

Signature: _____