

University of Szeged, Albert Szent-Györgyi Medical School Dean's Office, Foreign Students' Secretariat

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Essential information regarding the 1st semester of the academic year 2025/2026

IMPORTANT DATES:

Neptun regular course registration period for medical students: September 03, 2025 at 20:00 – September 21, 2025 at 23:59
Ranked course registration (affecting only non-compulsory courses): from August 25 to 30, 2025.

Neptun regular course registration is subject to change. Please keep checking <u>this page</u>.

Neptun examination registration period for medical students: from **December 03, 2025 at 21:00**

DEADLINES:

50 % of tuition fee has to be credited \underline{in} September 10, \underline{full} by 2025

NOTE that this is the ARRIVAL deadline, and not a payment deadline.

Requests for tuition fee reduction (sibling discount/ in case of taking no more than 2 compulsory subjects) must be submitted on Modulo by

Original copy of the summer practice evaluation sheets are due by 2nd and 3rd year students must also upload their Nursing/Internal Medicine practice evaluation sheets to CooSpace as soon as they receive it as they will not be able to register for 3rd/4th year compulsory subjects until they do so.

Please note: The new version of CooSpace opens on August 21, 2025.

Credit transfer requests (students who begin their <u>first year</u> studies in the 2025/2026 academic year **ONLY**) are due

Thesis (6^{th} year students) is due by

Thesis topics (4th year students) are due by

September 21, 2025

September 8, 2025

September 7, 2025

January 23, 2026 April 24, 2026

ACADEMIC PERIODS:

1st semester:

Education period: September 08, 2025 – December 13, 2025 **Examination period:** December 15, 2025 – December 23, 2025

and January 05, 2026 – January 31, 2026

Repeat examination period: February 02– February 07, 2026

Winter break: December 24, 2025 – January 3, 2026 (The university is closed: There are no examinations.)

National holidays: October 23, November 1

2nd semester

Education period: February 09 – May 16, 2026 **Examination period**: May 18 – June 27, 2026 **Repeat examination period**: June 29 – July 04, 2026

Spring break: April 02– April 07, 2026 Holidays: March 15, April 6, May 1, May 25

NEPTUN COURSE REGISTRATION:

Make sure to sign up for all your courses:

- lectures and practices / seminars
- examination courses if you are eligible
- physical education (2 semesters required)
- summer practice courses

For course registration use the recommended study plan. Please note that it is both your right and obligation to sign up for every compulsory course before the course registration period ends.

As per the current Academic and Examination Regulations of the University of Szeged, altering your course registration (adding or dropping courses) after the Neptun course registration period ends is only possible until October 4, 2025 by submitting the late-course-de/registration-request-form. After this deadline, late course registration or deregistration is only possible by using one of your three exceptional permissions made available by the Dean.

TUITION FEE:

From next semester onwards you can either pay your tuition fees

- online on Neptun by going to "Finances" > "To be paid", or
- via money transfer as before (the university's bank account details remain unchanged).

Students are required to pay their tuition fees according to the academic year in which they have started their first year (not foundation year) studies at the University of Szeged. To find out more, please refer to the tuition fees section of our website and the regulations on the reduction of tuition fees at the Albert Szent-Györgyi Medical School.

Online payment is possible once your payment obligations appear on neptun, which is expected to occur after August 25.

If you choose to pay via **money transfer**, make sure that the exact amount of your tuition fee is credited to the University's account. When transferring your tuition fee, please keep in mind that the bank commission charges have to be paid by the student. In the remarks/comments/notes section please put your legal name, NEPTUN code, name of the program (medicine), your year (first, second etc) and the semester (2025/2026-1).

Payments can be made via wire transfer to the following bank accounts:

<u>USD account (for students who enrolled in 2019/2020 or earlier):</u>

University of Szeged

IBAN: HU94-10004012-10008016-00220332 Bank name: Hungarian State Treasury

(correspondent: Hungarian National Bank, SWIFT code:

MANEHUHB)

Bank address: H-1054 Budapest, Hold u. 4.

Swift code: HUSTHUHB

EUR account (for students who enrolled in 2020/2021 or

later):

University of Szeged

IBAN: HU79-10004885-10002010-00120335

Bank name: Hungarian State Treasury

(correspondent: Hungarian National Bank, SWIFT code:

MANEHUHB)

Bank address: H-1054 Budapest, Hold u. 4.

Swift code: HUSTHUHB

If the student's academic progress does not follow the suggested study plan, the tuition fee is calculated according to the table below.

Fee of attending three or more compulsory subjects	100% of one semester's tuition fee*
Fee of attending one or two compulsory subjects	max. 50% reduction of one semester's tuition fee can be
	requested on MODULO
	after two completed active semesters ONLY (=freshmen
	in their first year cannot ask for a reduction)
Fee of attending solely compulsory elective/elective/criteria	max. 50% reduction of one semester's tuition fee can be
subject(s)	requested on MODULO
	after two completed active semesters ONLY (=freshmen
	in their first year cannot ask for a reduction)
Fee of taking (one or two) examination courses exclusively (if you	max. 50% reduction of one semester's tuition fee can be
are eligible).	requested on MODULO
	after two completed active semesters ONLY (=freshmen
	in their first year cannot ask for a reduction)

Students pay by subjects and not by subject elements. (Example: The subject 'Head, Neck and Neuroanatomy' is made up of three subject elements (AOK-OAK0271: Head, Neck and Neuroanatomy Lecture; AOK-OAK0281: Head, Neck and Neuroanatomy - Dissection Practice; AOK-OAK0291: Histology of the Nervous System and Sense Organs), but is one single subject.)

*Examination course (if you are eligible) / compulsory elective / elective / former criteria subjects included

**Former criteria subjects: Hungarian language, Latin language, physical education, summer practices = Hungarian language courses, Latin language courses, physical education courses, summer practice courses do not increase your fees

With the introduction of the new system, in which tuition fees appear on neptun, at least 50% of <u>every single students</u>' tuition fees must arrive by September 10. There are no exceptions, because if a student's student status is active, then the minimum amount of tuition fees a student must pay is 50%.

If you are paying 100% of your tuition fees (you are following the study plan/taking at least 3 compulsory subjects in the semester), then you can pay your tuition fees in three installments in accordance with the deadlines that appear on Neptun:

- 50% of your tuition fees must arrive by September 10,
- 25% of your tuition fees (75% total) must arrive by October 10,
- 25% of your tuition fees (100% total) must arrive by November 10.

DETAILED INFORMATION REGARDING THE ABOVE IS AVAILABLE ON THE SECRETARIAT'S WEBSITE: WWW.SZEGEDMED.HU

You can, of course, pay all 3 installments at the same time (prior to above deadlines) on the day these payment obligations appear on Neptun.

Students who are taking no more than 2 compulsory subjects in the semester concerned are eligible to request a 50% reduction of their tuition fees from the Academic Board of the Albert Szent-Györgyi Medical School (after two completed active semesters). Please note that the 50% reduction is not automatic—you must request it via Modulo (Submission -> HSZI -> Request for reducing tuition fee). If you do not request a reduction by the deadline of September 21, you have to pay the full amount of your tuition fees (100%). Please click here for a detailed guide on how reduction works and how to submit this request on modulo.

If 50 % of your tuition fees does not appear as paid on Neptun by October 10, your student status switches from 'undetermined' to 'passive' and the courses you registered for on Neptun in the semester are removed. Furthermore, you will not have a health insurance that your tuition fees include, and you are not eligible to receive certificates or academic transcripts until your student status is active.

Obtain an active student status: You are required to obtain an active student status each semester. Once you complete all the registration requirements, your status will switch to active on Neptun.

Requirements of obtaining an active student status:

- A minimum 50% of your tuition fees have to <u>arrive</u> to the University's bank account by September 10, 2025. Please make sure that your fees are paid well in advance in case of money transfer, so that they arrive by the deadline. Please note that if you are granted a 50% tuition fee reduction, then this is the deadline all the fees you have to pay for the semester must arrive by (September 10, 2025).
- You need to be **register**ed **for a subject** worth at least one credit point **on Neptun**.

Sibling discount:

Siblings (brothers/sisters) receive a 300 euro discount every semester in which both—or more—of them have an active student status. If one of the sibling pays 50% of the full amount of their tuition fees, then the 300 euro discount cannot be granted. If one of the siblings involved has a passive student status in a semester, the discount is suspended for the duration of the passive student status. In case one sibling's student status is terminated, the discount will no longer apply to the other sibling(s). Sibling discount requests are to be submitted via Modulo (Submission -> HSZI -> Request for reducing tuition fee) by the deadline of September 21.

Remember that every student must pay at least 50% of the full amount of their tuition fees which must arrive by September 10/February 10 at the latest, so do not forget to pay in time, and please do remember to pay well in advance if you choose to pay via money transfer.

Attendance of classes: If the absence does not exceed 15% of the total number of classes, students are not required to provide a certificate justifying the absence. If the absence falls between 15% and 25% of the total number of classes, students may only make up for the missed classes if they provide a certificate. The departments have the right to refuse the acceptance of a semester if the student missed more than 25% of the practices and did not make up for the absences.

Offered grade: Do not forget to accept your offered grade(s), if any, as soon as it appears on Neptun.

<u>Obligation to report changes to the Secretariat</u>: If there is a change in your personal data (address, e-mail address, telephone number etc.) you are required to notify the Secretariat and correct the data on <u>NEPTUN</u> yourself (under My data/Contact information).

Section 14.3 of the Academic and Examination Regulations of the University of Szeged states that "The total number of retake and repeated retake examinations in the same subject […] must not exceed 5". That is, <u>you have 6 examination chances altogether in any given subject</u>.

Should you exhaust the 6 examination chances your student status will be terminated with the Albert Szent-Györgyi Medical School of the University of Szeged.

▶ The University of Szeged has abolished the three course registration limit per subject. Currently, students can decide to take a non-completed subject as a regular course or as an examination course. Taking a subject as an examination course is still limited in that 1) it can only be taken if the student had previously failed an examination in the subject in question at least one time, 2) not all subjects are offered as examination courses by the departments in every semester, and 3) no more than two examination courses can be taken in any given semester.

If you need to repeat at least one—or more—course(s), you are required to fill in and send the course registration plan to your academic officer via e-mail the moment the examination period is over/you are no longer taking any more examinations. Please read the declaration at the bottom of the plan and note that the list of courses you put on the course registration plan has to be

identical to the courses you register for on NEPTUN. If you make any changes to your NEPTUN course registration, you are obligated to fill in a new one or correct your existing course registration plan. You are required to sign up for your courses on NEPTUN yourself at all times, and therefore nothing you put on the course registration will be registered for you. Please note also that it is your responsibility to check for subject preconditions when you register for subjects on NEPTUN. You can refer to academic regulations here.