# **OFFICE SERVICES**



# Foreign Students' Secretariat

('Tanulmányi Osztály'





Issuing **school certificates** (in the English language) suitable at foreign authorities and institutes.



Issuing school certificates (in the Hungarian language) suitable at Hungarian authorities, for residence permit card application or opening a bank account.



Submission of requests addressed to the Dean or the Academic Board.



### **Immigration Office**

('Bevándorlási Hivatal')



#### **Government Office**

'Kormányhivatal')





Start your application for a residence permit/registration card here.

Among other things, you need two documents from the Foreign Students' Secretariat.



Begin your application for a **student card** here.

First obtain a *school certificate* from the Foreign Students' Secretariat. You receive a *NEK datasheet* that you need to submit at Students' Service Office.



# **Students' Service Office**

('HSZI – Hallgatói Szolgálató Iroda')





Issuing a generali health insurance card.



Application for a student card (phase 2): Here you have to submit *NEK datasheet* to complete your application



Validating <u>student cards</u> with stickers every semester.