



CREDIT TRANSFER REQUEST

Submission is possible between 21 November and 4 December, 2016.

Date: (day) (month) 2016 (year)

Student data:

ETR ID:
Name:
E-mail address:
Mobile number:
Permanent address in Szeged:
Curriculum (please circle): 9002AK_N 9002AK_N_2013 (studies started in or after the academic year 2013/2014)

Substituted subject: Include only one subject per form. Lectures and practices count as separate subjects.

Course code:
Title of the course:
Department
Form of examination:
Credit points assigned to the course:

Former completion (substitute subject):

Please place a tick in the appropriate box.

- ☐ former completion at the University of Szeged
☐ subject completed at an institution other than the University of Szeged

Title of the course:
Institution, Faculty, Program:
Credit(s):
Form of examination:
Result:
Attachments*:

Title of the course:
Institution, Faculty, Program:
Credit(s):
Form of examination:
Result:
Attachments*:

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Credit(s):
Form of examination:
Result:
Attachments*:

*Obligatory attachments:

.....
student's signature

- A certified copy of the grade book or an original copy of a transcript of grades on the basis of which credit transfer is applied for.
- Course syllabus authenticated by the department/university concerned.
- Principles of the institution's grading system.

If the substitute subject was completed at the same department of the University of Szeged, the course syllabus need not be attached.

Academic Office control

The attachments are in order.

Signature:

Recommendation of the Department

Please place a tick in the appropriate box.

☐ I support the credit transfer.

Credit(s):

Grade recommended:

Reason(s):

☐ The substituted subject is acknowledged on the basis of the former completion.☐ The subject formerly completed corresponds to an elective subject.☐ The knowledge formerly acquired is sufficient for the completion of the academic requirement.☐ I do not support the credit transfer.Reason: **The thematic concordance between the substituted subject and the completed subject is less than 75%.**☐ The completion is too old; the knowledge acquired is obsolete.☐ The subject completed does not correspond to an elective subject, as its topic forms a part of the current curricular requirements.☐ The completion of the subject's theoretical component (examination) cannot be substituted with the completion of its practical component.☐ The completion of the subject's practical component cannot be substituted with the completion of its theoretical component (examination).☐ Credit transfer cannot be requested for a thesis course......
signature, stamp**Decision of the Credit Transfer Committee**

Please place a tick in the appropriate box.

☐ Credit transfer is granted.

Credit(s):

Grade:

Reason: **The substituted subject is acknowledged on the basis of the former completion.**☐ Credit transfer is rejected.Reason: **The thematic concordance between the substituted subject and the completed subject is less than 75%.**.....
signature, stamp