



**Information on the conduct of the Dean's exceptional examination permissions
in the second semester of the academic year 2018/2019**

As per the Academic and Examination Regulations of the University of Szeged (SZTE TVSZ 12.1), "[a]ny examinations outside the examination period may be authorized individually and on request by the head of the faculty as an exceptional permission."

According to the above and taking section 10.3 of the Faculty Academic Regulations of the Faculty of Medicine into consideration (in effect from June 22, 2017), students have an opportunity to be given **an exceptional examination permission made available by the Dean between July 15 and July 18, 2019 provided that they satisfy the conditions that follow.**

1. **A student is entitled to request to be granted one examination permission in a single compulsory subject in the above mentioned period that s/he did not manage to pass.** Supporting documentation is not required.
2. In accordance with 14.2 of the Academic and Examination Regulations of the University of Szeged, you are provided with an opportunity of a **fourth examination chance** in the above given period as well: „*An unsuccessful examination may be retaken twice in a given examination period, except for instances in which the student only has a single unsuccessful examination left in the given examination period, in which case — holding a permit issued by the academic office —, he or she may take a third retake examination.*”
3. **In case the student exhausted the maximum number of examination chances in the subject concerned, no further examination chances can be granted.**
4. **Reasons disqualifying students** from being given a permission:
 - having had an **unjustified absence** in an examination in the subject in question in the second semester of the academic year 2018/2019
 - **not having failed an examination in the subject in question at least once** in the second semester of the academic year 2018/2019
 - having **exhausted the three Dean's exceptional permissions** available to students
 - having **had an unjustified absence from an exceptional examination formerly granted by the Dean**, which also entirely disqualifies the student from being given any further exceptional permissions
 - **aiming to improve a successful examination** in this period
 - having **been given a Dean's Warning** in the second semester of the academic year 2018/2019
- ❖ Requests are to be submitted through [MODULO](#) between **July 4, 2019 (Thursday) 8:00 and July 8, 2019 (Monday) 12:00**. It is imperative that you put the course code and the exact name of the course in the 'Description, reasoning' field. Sitting for an exceptional examination does not exempt students from attending summer practice sessions.
- ❖ Replies to requests will be announced in MODULO by **July 10, 2019**. Formal replies on paper will not be issued.
- ❖ The departments involved will receive the list of students eligible to take an examination on **July 11, 2019**. Only students on the list will be permitted to sit for an examination.
- ❖ Students have to pay for the examination on Neptun afterwards (1000 HUF) if it will be their 3rd or 4th examination.

Szeged, May 23, 2019

Prof. Dr. György Lázár m.p.
Dean of the Faculty of Medicine