



## INFORMATION ABOUT CREDIT TRANSFER

1. In the credit system, students can apply for credit transfer in certain courses.
2. Credit transfer can be granted if the thematic concordance between the substituted subject and the completed subject is at least 75%.
3. Requests for credit transfer along with the **electronic/scanned copies** of all the obligatory attachments have to be sent via e-mail to [credit.fs@med.u-szeged.hu](mailto:credit.fs@med.u-szeged.hu). Students are required to **retain the hard** (paper-based) **copies** of the documents they submit until the end of their studies in case the Credit Transfer Committee requests to inspect them. Students have to attend classes until the Credit Transfer Committee reaches its final decision.
4. The Foreign Students' Secretariat will forward the requests to the Departments, and they will make their recommendation to the Credit Transfer Committee.
5. The Credit Transfer Committee will make the final decision.
6. Appeals can be submitted with supporting documents within 15 days from the day of the Credit Transfer Committee's decision.
7. Withdrawals can be submitted within 15 days from the day of the Credit Transfer Committee's decision.
8. On the basis of the request, credit is granted according to the curriculum of the Albert Szent-Györgyi Medical School of the /University of Szeged, but the grade previously obtained cannot be improved.
9. Credit transfer will be registered in the NEPTUN by the Foreign Students' Secretariat.
10. The grade previously obtained is converted into the grading system of the University of Szeged.
11. Incomplete requests will not be accepted by the Credit Transfer Committee.
12. Please note that the approval of exemption request does not imply a reduction of tuition fees.

Dr. Mária Dux  
Head of the Credit Transfer Committee

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## INFORMATION ABOUT EXEMPTION

1. In the credit system, students can apply for exemption in a 0 credit course.
2. Credit transfer can be granted if the thematic concordance between the substituted subject and the completed subject is at least 75%.
3. Requests for exemption along with the **electronic/scanned copies** of all the obligatory attachments have to be sent via e-mail to [credit.fs@med.u-szeged.hu](mailto:credit.fs@med.u-szeged.hu). Students are required to **retain the hard** (paper-based) **copies** of the documents they submit until the end of their studies in case the Credit Transfer Committee requests to inspect them. Students have to attend classes until the Credit Transfer Committee reaches its final decision.
4. The Foreign Students' Secretariat will forward the requests to the Departments, and they will make their recommendation to the Academic Board.
5. The Academic Board will make the final decision.
6. Appeals can be submitted with supporting documents within 15 days from the day of the Academic Board's decision.
7. Withdrawals can be submitted within 15 days from the day of the Academic Board's decision.
8. On the basis of the request, exemption is granted according to the curriculum of the Faculty of Medicine/University of Szeged, but the grade previously obtained cannot be improved.
9. Exemption will be registered in the NEPTUN by the Foreign Students' Secretariat.
10. The grade previously obtained is converted into the grading system of the University of Szeged.
11. Incomplete requests will not be accepted by the Academic Board.
12. Please note that the approval of exemption request does not imply a reduction of tuition fees.

Dr. Livia Fülöp  
Head of the Academic Board